



Phone: 713-688-1361

Website: [www.houstonisd.org/waltrip](http://www.houstonisd.org/waltrip)

## BUSINESS INFORMATION AND MANAGEMENT | Course Syllabus 2022-23

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**Instructor:**TIKI CHENIER

**Email:** P00068505@HOUSTONISD.ORG  
1101]

**Room:** LAB

**Office Hours:** Monday (3:25pm-4:10pm) & Tues-Fri (1:50pm-2:35 pm)

# Welcome/Bienvenidos

1. Student Handbook
2. Lunch Schedule
3. AP Capstone Campus
4. Certifications/College Credit

Room: #1101

### Course Description

This is a year-long course where students expand and develop an understanding of the industry

with a focus on solving real world problems. 3DE BY JUNIOR ACHIEVEMENT

is a non-profit organization, based in Atlanta, Georgia, dedicated to re-engineering high school education nationwide

Course Outline:

Waltrip is advanced {placement Capstone Campus. This school year students will work on Microsoft Office Certification at the Excellence Level. As students continue their coherent sequence, we will explore college credit. Today, we will also cover the Student Handbook and expectations.

- Evolution of Mindset Thinking for Success
  - Collaboration with team members

Application of Real World Problem Solving  
(National Partners and Businesses)

- Ethics and Decisions
  - Safety
  - Technology Applications
  - Intro into Adobe Premiere Pro
- Problem Solving (Welcome to the REAL World)
- Professional Communications (Code Switching)
  - New Ideas and Processes
  - Career Development